Join the team that’s transforming LA and the nation.

Los Angeles County Metropolitan Transportation Authority
Chief Program Management Officer

Metro is seeking a Chief Program Management Officer to assist in executing Metro’s mission to provide a world-class transportation system that enhances quality of life for all who live, work and play within LA County. This is an opportunity to join one of the nation’s largest and most innovative transportation systems.

Join us.
Overview of Agency
Metro plans, administers, designs, constructs and operates LA County’s transit and rail transportation system. Additionally, we are one of the nation’s largest funders of multi-modal transportation and goods movement projects. Metro is truly unique among our national transportation constituents, with broad responsibilities in the areas of planning, programming, design, operations and construction.

Mission, Vision & Key Goals

Mission:
Metro’s mission is to provide a world-class transportation system that enhances quality of life for all who live, work and play within LA County.

Vision:
Metro’s vision is composed of three elements:
> Increased prosperity for all by removing mobility barriers
> Swift and easy mobility throughout LA County, anytime
> Accommodating more trips through a variety of high-quality mobility options

Core Business Goals:
> Provide high-quality mobility options that enable people to spend less time traveling
> Deliver outstanding trip experiences for all users of the transportation system
> Enhance communities and lives through mobility and access to opportunity
> Transform LA County through regional collaboration and national leadership
> Provide responsive, accountable and trustworthy governance within the Metro organization

A singular agency for a place like no other.
Metro is truly unique among its national transportation constituents with broad responsibilities in the areas of planning, programming, design, operations and construction. More than 10 million people – nearly one-third of California’s residents – live, work and play within its 1,433-square-mile service area. In addition to operating its own services, Metro administers and distributes funds for all LA County transit providers, as well as funds a wide variety of transportation projects, including highways, commuter rail, transit, arterial streets, bikeways, pedestrian connections and demand-reduction strategies.

Current Challenges
Resulting from a 2016 ballot measure, the organization has an ambitious agenda to execute. The complexities of the organization include potentially expediting projects in preparation for the 2028 Olympic and Paralympic Games. It is essential to ensure a skilled workforce, an effective contracting function, and the safety and security of our system and those who travel with us. In addition, the services provided through our internal auditing function protect the integrity of our business practices. The overriding goal of the agency is to reduce traffic congestion throughout LA County.

Leadership Competencies and Behaviors
In addition to joining a world-class team, the potential candidate must be committed to and demonstrate the following leadership competencies and behaviors below:

Leading Change
Ability to bring about strategic change, both within and outside of the agency, to meet agency goals.
1. Act as a champion for change and strive for innovation
2. Set a strategic vision

Results-driven
Ability to meet organizational goals and customer expectations.
3. Act decisively
4. Manage resources

Leading People
Ability to lead people towards meeting the agency’s vision, mission and goals. Ability to provide an inclusive workplace that fosters the development of others, facilitates cooperation and teamwork, and supports constructive resolution of conflicts.
5. Build effective teams
6. Commit to performance management as a daily practice
7. Manage diversity and work well with diverse populations
8. Inspire and motivate others

Leading Self
Enhancing personal effectiveness.
9. Act with empathy and compassion
10. Act with integrity

Position Description Overview
The Chief Program Management Officer leads the engineering and construction units of Metro responsible for a multi-billion dollar capital infrastructure expansion program to improve transit accessibility and reduce congestion within program budget, schedule, quality and safety goals; directs and oversees the implementation of all transit projects.
The Chief Program Management Officer...

> Leads the engineering and construction units, including highway project delivery, transit project delivery and regional rail
> Directs the implementation of transit project goals and objectives, policies, work standards and controls for professional staff and consultants; evaluates project performance against goals and takes necessary action to address deviations
> Provides overall direction to project managers on Metro projects; reviews and assists with major project issues
> Communicates project status and resolves issues with Metro Board, staff and related parties
> Provides policy recommendations, technical advice and information to the Chief Executive Officer (CEO) and Metro Board on matters related to Metro’s transit and highway design and construction projects, and on regional rail
> Presents, explains and defends project actions requiring Board approval
> Meets shared responsibility goals for Small Business Enterprise (SBE) and Disadvantaged Business Enterprise (DBE) contracting
> Administers major funds, acquisitions, contracts and vendor relations
> Represents Metro at meetings and conferences with elected and public officials, the community, private citizens, and public and private organizations
> Interfaces with various stakeholders to facilitate support of projects
> Leads the development of agency-wide business continuity and emergency management programs and plans
> Leads, supervises, trains and motivates assigned staff
> May be required to perform other related job duties

Position Qualifications

> Bachelor’s degree in Engineering, Construction Management or a related field; Master’s degree in a related field preferred
> Five (5) years of relevant executive management-level experience in design and construction of major transportation infrastructure projects, including extensive experience managing highway projects, commuter rail and/or transportation operations; experience working with construction of capital projects in a mass transit environment and/or Metro experience in a related area preferred
> Registration as a professional engineer in the State of California or be able to attain such within six (6) months of appointment
> A valid California Class C driver license or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions preferred

Salary

The salary range for the Chief Program Management Officer is HDD ($218,296 - $273,374 - $328,453). Salary placement will be determined by education and experience.

Benefits

Financial Security

> 401k Thrift Savings Plans
> 457 Deferred Compensation Plans
  metro.net/401k-457plans
  metro.net/401k-457comparison
> CalPERS Pension Plan
  metro.net/calpersbooklet
  metro.net/calpersclassifications

Group Benefit Plans

> Medical/Dental/Vision/Life Insurance
  metro.net/benefitsummaryguide
> Health Care Spending Account
> Dependent Care Spending Account

Time Off

> Time off with pay
> Ten (10) paid holidays
> Maternity & family leave

Employee Perks

> On-site fitness center & classes
> Agency-wide fitness challenges/events & wellness fairs
> Transportation pass & subsidies
> Child care center
> Employee assistance plan
> Credit union
> Recreational activities & discounts
Application and Selection Procedure

To be considered for this exciting career opportunity, submit your resume, letter of interest and a list of work-related references. Resume should reflect years and months of employment, along with relevant work experience. The closing date for this position is Friday, February 12, 2021.

Forward materials to Belen Marquez, Metro Human Capital & Development.

Resumes will be evaluated based on the criteria outlined in this brochure. Those candidates who demonstrate the most relevant experience will be invited to participate in the selection process.

Reference and background checks will be conducted for the successful candidate.

Metro/PTSC is an equal opportunity employer.

For more information about Metro, please visit metro.net.

For additional information about this position, please contact:

Belen Marquez
marquezb@metro.net

More About Metro

Learn more about Metro’s current initiatives and projects:

Vision 2028 Strategic Plan
Moving Beyond Sustainability

Report to the Community 2019
Recovery Task Force Reports

Finance and Budget Reports

Download the latest financial information in PDF format.

Adopted Budget 2021
Adopted Budget 2020
Proposed Budget 2021